

The Nest

Cross Gates Primary School
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The Nest – Service Level Agreement (SLA)

Purpose of this agreement

The purpose of this agreement is to detail the service The Nest will provide to the home school, the duration of the agreement, the responsibilities of The Nest and the home school, terms of payment and how the agreement may be terminated.

Our service

“The Nest” is a commissioned service working in collaboration with the East Area Inclusion Partnership. Our mission is to provide high quality therapeutic intervention for 3 sessions per week for an 8 week period to children aged 3-6, whose primary need is Speech, Language and Communication difficulties. The aim of this intervention is to ensure children make good progress in their learning, development and communication and social skills before returning to their home school.

The Nest commitments

- The Nest will support home schools in meeting children's needs through assessment and developing a holistic approach to alternative provision, programmes of intervention and providing an education.
- The Nest will complete an initial assessment in the home school and then plan a structured and tailored approach to the therapeutic sessions delivered at The Nest.
- The Nest staff will devise specific targets for each child, creating targets that will help to improve language, social and communication difficulties.
- The Nest staff will help schools to create targets for the children which will help them make better progress at the end of the intervention when they return to their own main stream school.
- The Nest staff will make positive links with the home school of the children and try to help them understand the needs of the child and the school, in order to support them.
- The Nest staff will communicate via either phone, e-mail or in person to ensure all stakeholders are clear as to how best to support the child attending.
- The Nest will ensure that all equipment and resources are sufficient, appropriate and are of a high quality to enhance learning and to help children achieve targets and become self-reliant. This will include ICT and other specialised resources.
- The Nest will keep records to monitor the effectiveness and efficiency of the provision.
- The Nest will keep formative records of children's progress towards agreed targets and will produce a summative report to return to home school at the end of the fixed period.
- Reports written by The Nest staff can be used to support requests for EHCPs, but The Nest will not take responsibility for submitting EHCP applications.
- The Nest will invoice (internal recharge for LA maintained schools) home schools at the end of the fixed agreement period for all booked sessions agreed at the start.
- Follow all safeguarding procedures including recording and reporting protocols if a child has made a disclosure to a Nest member of staff – these will be recorded electronically on a Cause for Concern form and emailed to the home school DSL.
- Follow all safeguarding procedures ensuring that vetting and barring checks are adhered to.
- N/B On Cross Gates Primary School's training days, the centre will be closed to children.

- The Nest is not a full-time specialist resourced provision and therefore cannot be named on an EHCP.
- Whilst being supported in The Nest, any pupils who gain an EHCP that describes a more specialist setting, if schools request, may be supported for up to 8 weeks maximum, until the move to the new setting takes place.
- Pupils who gain an EHCP whilst being supported in The Nest that names mainstream will be reintegrated back to mainstream over a maximum of an 8-week period.

School commitments (home school)

- Schools will maintain responsibility for attendance and code as B (educated off site) whilst attending The Nest.
- Schools will pay the sessional rate of £40 and understand this is in agreement for 2.5 hours of therapeutic intervention.
- Schools will provide their cost centre code for internal recharges. Non attendance at agreed sessions will still be charged to the home school.
- Schools will take full responsibility for the transportation of the children to the centre and collection at the end of the session. This can be either by school transport or by parent delivery with agreement of the parent.
- Schools will provide a member of staff to support their pupil while at the setting. This person should be known to the child and one who will work directly with the child and is able to deliver the modelled strategies in their own home school setting.
- Home school staff supporting a child at The Nest are responsible for reporting a Cause for Concern disclosed to them using their own form or electronic system (CPOMS).
- Home school staff supporting a child at The Nest will be responsible for administering any medication as required including completing necessary paperwork as per home school policy.
- Placements will be for 3 sessions per week, apart from exceptional circumstances and agreement of all parties.
- This will promote the child's sense of belonging, strengthen consistency and keep child/school relationship going. If absent, the staff will be replaced by someone else who is a familiar adult.
- Schools will work in partnership with The Nest to support the child in school following recommendations. This will ensure maximum impact.
- Schools will attend multi-agency meetings and implement/support EHCP's.
- Schools will not offer employment to any staff from The Nest whilst the child attending is still at The Nest or within 6 months of the child exiting The Nest.
- If the home school wishes to end the fixed term placement early, they must give two weeks written notice. All charges will be made until this end point.

Parent / carer commitments

- Parents will give permission and as part of their responsibilities, ensure transport where possible and attendance to the centre.
- To engage in all meetings required.
- To work in partnership with The Nest adhering to recommendation put in place.

Signed on behalf of The Nest	Signed on behalf of home school	Signed on behalf of parent or carer
Date	Date	Date

Revised 13.11.24 (JGarden- Headteacher)